

PheasantRun

T O W N H O M E S H O A

August 22, 2007

Subject: Minutes recorded by Linda Parks

Location: Elizabeth Fischer Residence

In attendance:

Jared Kohlmann, Elizabeth Fischer, Linda Parks, Claudia Lohuis, Mark Buzek

1. Approved previous minutes and financial
2. Water expenses currently under budgeted
Maintenance under budgeted due to recent self-management
Mark Buzek contacted snow removal companies and submitted partial quotes due to lack of return calls from companies asked to bid. Board will review at next meeting final bids and choose a snow removal company for this year.
Website: Board will notify homeowners of site launch and passwords by a mailing.
Handbook has been updated and posted to site
Financials emailed to board
Balance sheet will be available online
Data Collection form will be added to site
PO Box pickup schedule for one week on/off rotation for Jared and Elizabeth
Fall cleanup will be schedule dat next meeting to coordinate with City pickup
3. Discussion began on new budget for 2007 annual meeting topics:
 - a. Landscaping: Fall clean-up, Spring pruning and planting
 - b. Concrete: Future driveway replacement
 - c. Painting: Future Painting
 - d. Garbage issue: Rate increased this month per unit by \$8.00.
Board will discuss options as follows to present at annual meeting:
 - garbage pick-up will become responsibility of each homeowner
 - amend bylaw to allow billing additional garbage pick-up costs to unit responsible
board will determine what constitutes and overage in billing
 - e. Board would like to increase owner participation in management, spring cleanup saved us dollars because of owner/resident participation
 - f. Late fee increase
 - g. Dumpster day to schedule with spring clean-up to allow owners to get rid of stuff
4. Architectural review approved for air conditioning installation for Kelly owned unit.
5. Next meeting: Jared's, Sept 26, 2007 6:00 pm